Te Tāhuhu o te Mātauranga
Ministry of Education

Staffing, Funding and General Guidance for Schools Participating in Secondary-Tertiary Programmes

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New Zealand Government
Te Kāwanatanga o Aotearoa

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1. Purpose

This guidance document provides specific advice to schools that are or will be participating in a Secondary-Tertiary Programmes (STP), more commonly known as a Trades Academy. The guidance provides information to those schools, with particular focus on staffing entitlements, operational funding and modelling guidance to assess wider implications of STP participation.

The supporting guidance document includes:

- FAQ support for the provisional roll setting process and considerations for your schools Provisional Roll (and Guaranteed Minimum Formula Staffing (GMFS)).
- FAQ support for general staffing enquiries and property implications
- Working instructions in how to utilise existing Ministry resources, which will identify indicative impacts to your schools staffing, funding and property entitlements from participating in Trades Academies/STPs
- Case studies of completed school modelling, providing staffing and funding summaries for a range of secondary schools participating in the Trades Academy programme

If you require further guidance or have additional queries regarding the FAQs, modelling calculator or examples, please do not hesitate to contact the Ministry's School Operations team at trades.academy@education.govt.nz.

2. Staffing Entitlements / Provisional Rolls

Will our provisional roll be impacted by participation in the Trades Academy programme?

- Yes, STP students will be recorded separately and not counted in your regular provisional roll.

Will our staffing entitlement be reduced next year because of STP students?

- As STP students will not be counted in your provisional roll, provisional staffing entitlements (the basis for your GMFS) will be affected, although this will vary across schools/kura depending on roll growth/decline and total STP students.
- Section 7 of this guidance document provides an overview of staffing reduction impacts and modelling case studies. The working instructions in Section 6 will also enable you to assess your school/kura's potential staffing entitlement reductions.

If my school/kura's staffing entitlement is reduced because of our STP/Trades Academy students, how should we manage this staff reduction?

- Schools/kura can choose how they manage this, they:
  - May wish to use STP funding to employ teaching staff.
  - Could first manage through attrition and the non-renewal of fixed term contracts.
  - May choose to reduce staffing; with normal surplus staffing processes applied (e.g. this may be the necessary approach for those schools/kura going through a Curriculum and Pastoral Needs Analysis (CAPNA) process).
- Schools/kura Boards should contact the NZ School Boards Association for advice on managing the CAPNA process and any other industrial relations decisions they would like advice on.

If we choose to continue to employ teachers above the staffing entitlement, do we require Ministry permission?

- STP funding that is available to the school/kura may be used to employ staff when staffing entitlements are reduced. There are general conditions for employing and funding payment of staff from operational funding, and schools/kura must adhere to these, but Ministry permission need not be sought. Further information - Employing teachers from operational funding - Ministry of Education
- Although it is not strictly necessary, it will sometimes be to a school/kura's advantage to seek Ministry permission to employ staff from operational funding. In particular, when a school/kura's staffing is supported by (GMFS) through the year, Ministry approval should be sought before any permanent appointments are made. Otherwise, the Ministry may decline to assist the Board with surplus staffing costs. Further information - Apply for surplus staffing support - Ministry of Education.

Can we appoint permanent staff or fixed term using STP funding?

- Yes, boards may employ teachers from their own resources including STP funding, but should plan, budget and monitor the resource used on employing additional staff carefully to avoid financial risk. Further information - Employing teachers from operational funding - Ministry of Education.

Will our Board/school/kura be accountable for any redundancy provisions which would normally be covered for regular staffing entitlements?

- The Ministry will support boards with the cost of disestablishing positions, in the normal way and subject to the normal conditions. In broad terms, support is available when at least 1.0 FTTE is being disestablished and the school/kura has followed Ministry instructions about prudent management of staffing. Further information - Apply for surplus staffing support - Ministry of Education.

If we use STP funding to employ teachers from our STP funding, will we have sufficient funding available to cover other needs?

- Schools/kura will need to budget and manage available STP funding dependent on your school's needs.
- For most schools/kura, we would expect the total funding to comfortably cover staffing entitlements, reduced operational grants and other needs (further detail is provided below).
- Actual funding available will differ from school/kura to school/kura (e.g. small composite schools. Kura and Wharekura could be affected given greater potential for impact to staffing entitlements from roll decline).

Table 1: Operational Grant Costs which may be budgeted for from STP Funding

Base Funding / Y10-Y15	MLP Level 1-4	PB Level 1 and 2
Vandalism	Equity Funding	Support for Inclusion Funding
Career Info Grant	ICT Funding	Arts Co-ordinator
STAR Funding	Targeted Funding for Isolation	Funding In Lieu of Donations
Caretakers/Cleaners/Groundstaff	Kiwisport Y9-13+	Risk Management
Relieving Teachers	Property Maintenance	Heat, Light, Water

What will happen if our school/kura's actual Trades Academy (STP) roll in March next year is less than that predicted in our Provisional Roll for next year?

- STP funding for those students will be replaced with regular operational grant funding. The recalculations will be backdated to the beginning of the year, meaning STP funding will reduce if the actual STP roll is less than the provisional roll. This reduction will be offset by your regular operational grant funding increasing.
- Whilst your GMFS will be reduced from STP students being counted in the provisional staffing roll, this will be offset if your students are then counted in your regular roll in March. Your March actual staffing roll would be expected to be higher than the provisional level if your regular roll increases above provisional levels.

3. Staffing Entitlements / Actual Rolls

How should we report our Trades Academy (STP) students in next year's March 1 Roll Return?

- Specific instructions for reporting STP students are outlined in the School Roll Return Guidelines published here School SMS roll returns 2026 | Education Counts.
- In your SMS:
  - Record only those Trades Academy/STP students who are funded (i.e. utilising a funded place). Your Lead Provider/s will advise which students are utilising funded places. Each funded student should be recorded as student type **RE**, a STP Lead Provider selected, student FTE set (showing time spent in school, e.g. 4 days per week = 0.8 FTE) and use the STP subject code **STPR** for the student's timetable.
  - Those Trades Academy/STP students, who are not STP funded, should be recorded as regular students (student type RE) with no special code required in the timetabling.
- In ENROL:
  - Record only those Trades Academy/STP students who are funded (i.e. utilising a funded place). Your Lead Provider/s will advise which students are utilising funded places. Each funded student should have the 'attending off-site flag selected and 'Secondary Tertiary Programme' selected as the unit type.
  - Those Trades Academy/STP students, who are not STP funded, should be recorded as a regular student in ENROL.
- STP students must be excluded from regular student roll counts and the Māori Language Learning tables.

Has our March confirmed (actual) roll been affected by participation in the Trades Academy programme?

- Yes, whilst your GMFS (provisional roll) is guaranteed, STP students will not be counted as regular roll students on your March confirmed roll and therefore are removed from March roll-based staffing.
- Actual impact will depend on whether you had roll growth/decline and the total number of STP students.

How can I identify if our March staffing entitlement has been affected by our participating Trades Academy (STP) students?

- If your school's staffing entitlement is based on the 1 March actual roll rather than the GMFS/provisional entitlement, then any STP students will have been removed from the roll used to calculate staffing entitlements.
- No further impact if staffing is based on your GMFS/provisional entitlement but boards should be prudent in making employment decisions throughout the following year/s as future provisional staffing entitlements will not include STP students.

We suspect or know that our schools/kura staffing entitlement has been affected. How can we verify this and how can we identify overall staffing/funding impact?

- The Ministry can provide this verification, with additional modelling guidance and working instructions available to show staffing and funding impacts. Case studies are also available showing overall impact to a range of schools/kura.

Our school has received quarterly cash funding for our Trades Academy (STP) students, how can we use the available funding?

- Trades Academy (STP) funding can be used at the school's discretion but can cover the following:
  - Reduced regular operational grants (Y11-13 base grants, relieving teachers, targeted funding, special education grants, STAR units, risk management etc)
  - Specific learning programmes for Trades Academy students (i.e. core learning suited to the particular trades-based learning programme they are participating in)
  - Appointments of permanent/ fixed term/temporary staffing to account for reduced staffing entitlement or additional needs of STP learners
  - Other special school/kura projects, e.g. property maintenance (does not need to cover capital property entitlements))
  - Surplus funding can also be used to support further participation in Trades Academy (STP) programmes via informal arrangements between the school/kura and chosen tertiary provider.

We understand that the Trades Academy (STP) funding may be used to support reduced staffing entitlements. What types of staffing appointments can we or should we make?

- STP funding that is available to the school/kura may be used to employ staff when staffing entitlements are reduced. There are general conditions for employing and funding payment of staff from operational funding, and schools/kura must adhere to these, but Ministry permission need not be sought. Further information - Employing teachers from operational funding - Ministry of Education.
- STP funding can be used to support all staffing requirements (permanent, fixed term or temporary) as necessary, although as indicated above schools/kura should adhere to the normal conditions for employing and funding the payment of staff from operational funding. This includes undertaking sufficient planning and assuring themselves that any permanent staffing appointments are sustainable.

How does the Ministry recommend utilising the Trades Academy (STP) Funding to support staffing when funding is only provided quarterly?

- For most schools/kura we expect STP funding provided quarterly would be sufficient to cover reduced staffing entitlement costs (permanent or fixed salaries/casual wage). Funding is released at the start of each quarter (including January, as per normal operational funding), with initial payment based on provisional rolls. It should be remembered that quarterly funding is paid in advance.

4. Ongoing staffing & property considerations

Will trades academy students contribute to school/kura staffing and size entitlements?

Staffing Related Entitlements (as detailed above in more detail)

- As trades academy students do not generate staffing entitlements in the normal way, they will not be counted in roll-generated curriculum and management staffing entitlement components, nor will they generate entitlements for Management Units, Middle Management Units or Senior Management Units. However, trades academy students will be counted when calculating the staffing entitlement components below:
  - Base curriculum staffing;
  - Base management staffing;
  - Guidance staffing; and
  - the Principal's salary, which includes:
    - Principals U grade
    - Staffing Funding Component
    - Leadership in Realising Youth Potential payment

Property Entitlements

- Trades academy students who generate the STP funding (general teaching and learning component) for a school/kura will be taken into account when considering property entitlements.

How can we identify the total STP funding which we may wish to budget for our next 5YA Capital Funding?

- STP students are counted in the roll used to determine the School Property Guide (SPG) entitlement which may be used to calculate your next 5YA if the entitlement is lesser than your school/kura's actual squared metres (of buildings).
- 5 Year Agreement funding | New Zealand School Property Agency

5. General arrangements

Are Trades Academy (STP) students recorded as absent when they are off-site attending the tertiary/trades component of the programme?

- Under an STP, school/kura attendance requirements apply only to the school-based components of a student's programme (S43 of the Education and Training Act 2020) and the requirements of the relevant provider apply to components provide by a tertiary/trades provider. The overall programme must be full-time but does not have to follow the traditional school timetable.
- As such, traditional attendance rules only apply to the school/kura-based component of learning (for example the 4 days per week if reporting 0.8FTE for a student). All tertiary/trades learning will be recorded as 'attending off-site' in ENROL (with Secondary-Tertiary Programme' set as the unit type), i.e. the students are not marked as absent.

Can a STP/Trades Academy student also be enrolled in a Gateway programme at the same time?

- Yes, all students enrolled in a Trades Academy/STP can also enrol in a Gateway programme at the same time. Our recommendation though is that the Gateway programme complements the chosen Trades Academy programme ensuring a fully integrated learning programme. Where students are enrolled in both initiatives, schools/kura must ensure unit/skills standards achievement is only reported against the specific initiative (e.g. STP delivered standards must not be used to satisfy Gateway requirements and vice versa).
- STAR funding is also untagged so can be used at the discretion of the school/kura (hence Trades Academy/STP students can also utilise this funding if necessary – we would expect this to be unlikely given the higher cash rate received per STP student).

Our enrolled students are participating in a full-time tertiary STP/Trades Academy programme and therefore are no longer at school/kura during regular school/kura hours. How should these students be reported and what are we accountable for (as we receive no funding for these students)?

- These students should be reported as normal in your roll return, although will be reported at 0 FTE to show the students are in full-time tertiary. The school/kura will therefore no longer receive funding (or staffing entitlements) for these students.
- Despite the student being in full-time tertiary study, existing Ministry strategies and policies should still be adhered to by enrolling schools/kura, e.g. ensuring attendance and achievement. We would expect that a significant number of the requirements would be managed by the tertiary provider though and would also expect that the accountability requirements would be detailed within the MOU held between the school/kura and tertiary provider.

6. Staffing/Funding Entitlement Calculator Working Instructions

Schools/kura participating in STP/Trades Academy programmes can utilise existing resource tools to identify the impacts of having students participate.

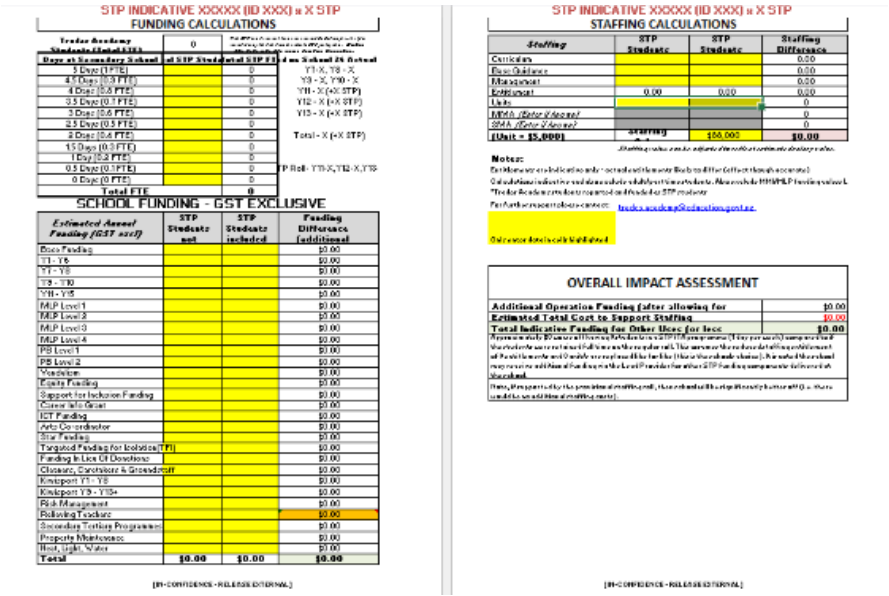
The tools can be used to provide a direct comparison in staffing and funding entitlements by completing a calculation with Trades Academy (STP) students counted as separately funded or by counting those students in the regular roll, noting that STP students are not counted in your school/kura's staffing roll.

The section below provides a working instruction of how to perform the modelling and impact assessment using the online calculators and worksheet. Further detail regarding 5YA can be found in an earlier section.

The staffing and funding calculators can be found at Ministry of Education Schools Operational Grants Funding Calculator

After completing each step detailed below, data can be added to the **staffing/funding calculator worksheet** (below) to assist in comparing data.

Staffing/Funding Calculator Worksheet


STP INDICATIVE XXXXX (ID XXX) « X STP
FUNDING CALCULATIONS

SCHOOL FUNDING - GST EXCLUSIVE

STP INDICATIVE XXXXX (ID XXX) « X STP
STAFFING CALCULATIONS

OVERALL IMPACT ASSESSMENT

Data should be added where cells are highlighted yellow. The calculator worksheet is provided with this working instruction.

To identify the data required to complete the full modelling, please follow the steps below – entering data into the spreadsheet upon completion of steps 1-12. Please note either calculator can be used individually to assess the impact to your staffing or funding only, which will include STP participation.

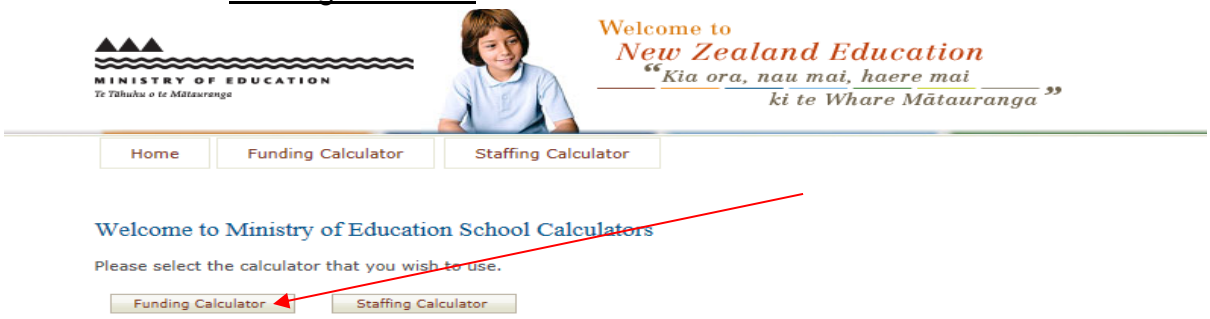
Working Instructions

STEP ONE – Calculating Trades Academy / STP FTE and Funding

- Open the Funding/Staffing Calculator Worksheet
- The total STP FTE can be sourced from your Roll Return submissions (i.e. March 1/provisional roll)
- The Funding Calculation section is provided to enable calculation of your indicative STP FTE total if not known, if necessary, use the table provided to calculate STP FTE
- If manually calculating STP FTE, this will generate automatically into **cell B3** - note this figure will be used in Steps 2-6

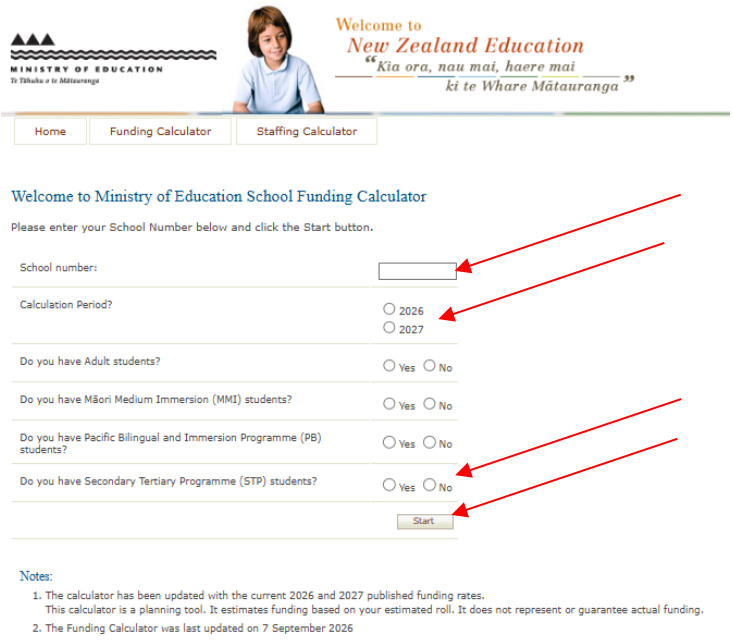
STEP TWO – Funding Calculations

- Now go to the MOE staffing and funding calculator
- Click on the Funding Calculator link



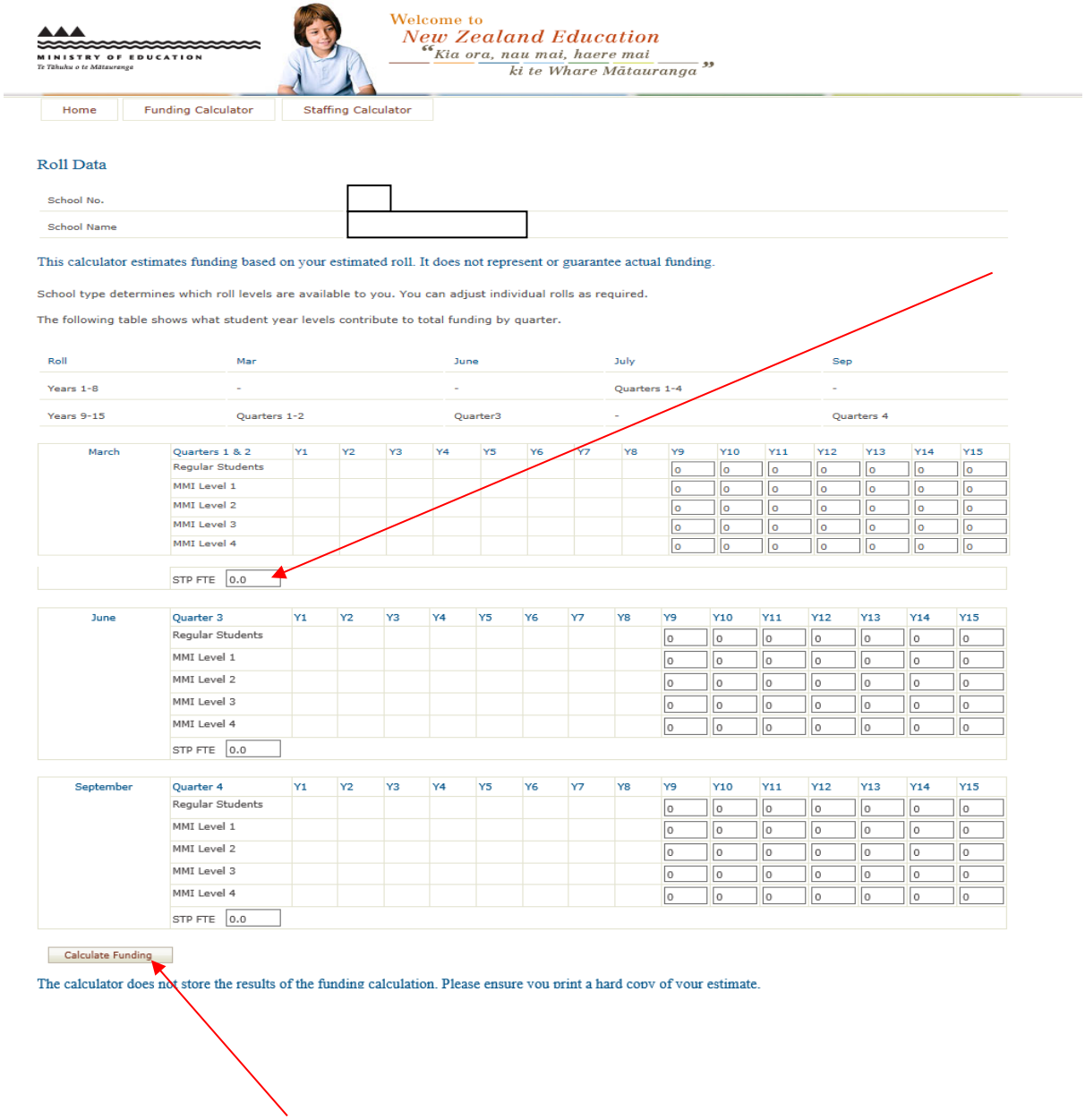
STEP THREE

- Enter your school/kura's ID number and add data has necessary and click 'start'
- Select the relevant year calculator for assessing the year's staffing/funding or to assess indicative affects (i.e. by using your provisional roll information for the next year)
- Tick Yes for STP students, and tick as necessary for Adult/MMI/PB students change



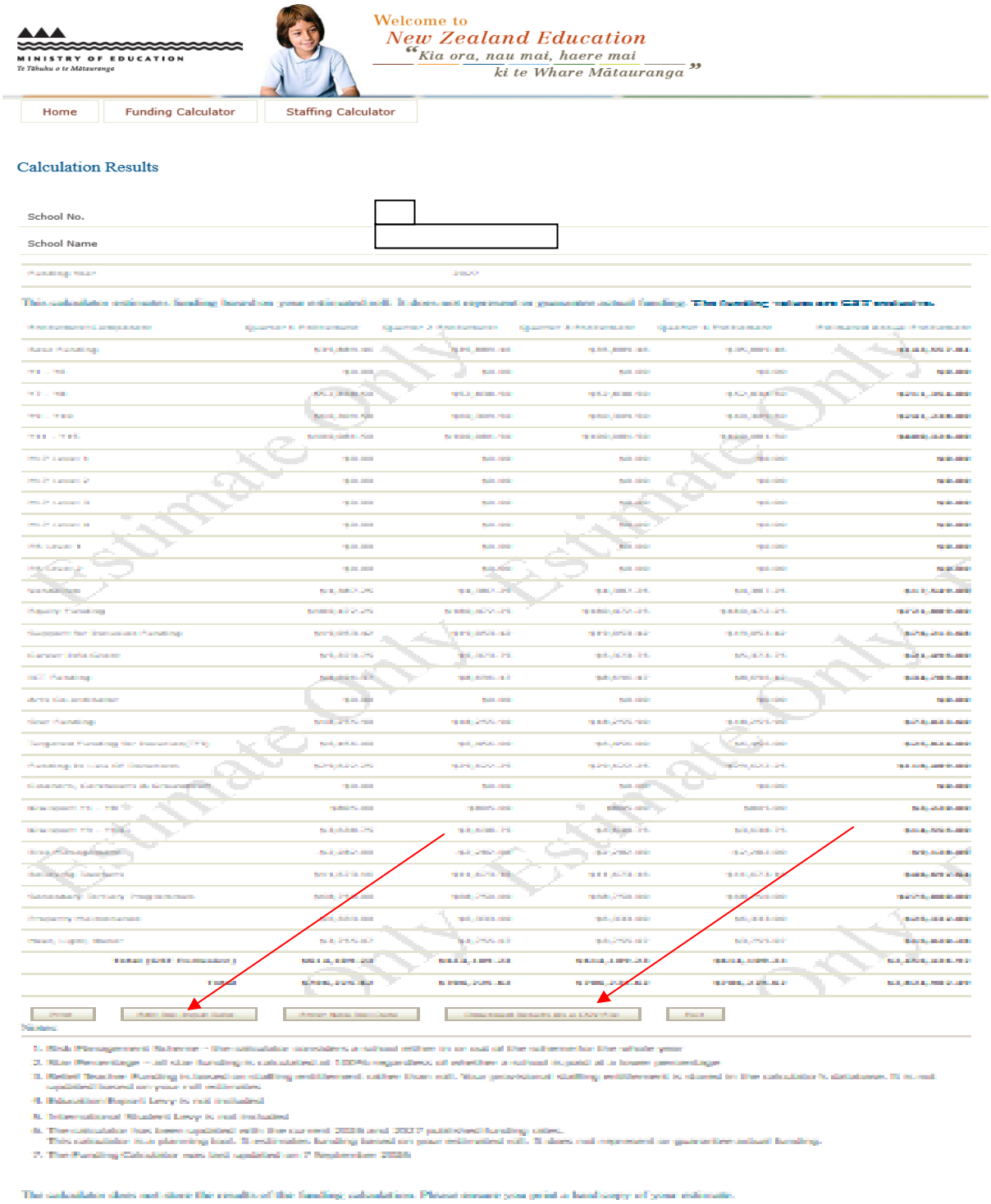
STEP FOUR

- After pressing start, you will be requested to add your schools/kura roll data
- Data requested will be dependent on your school/kura type, and whether you have indicated that you have STP, adult, MMI or PB students
- For the first calculation, please **exclude STP/Trades Academy students** (at each applicable year level) and enter the total STP FTE as per your Roll Return data or **cell B3** as calculated in step 1
- Enter data into each section (likely to be the same roll data unless it is known a student has left or enrolled during a period) and once all data has been entered click 'calculate funding'



STEP FIVE

- The calculator will generate the estimate funding for the roll entered in the previous screen (numbers below are based on an example roll). Please note not all entitlement components are likely to show on your results
- Data from the 'Estimated Annual Entitlement' column (far right) should be entered into **column B, cells 20-44** of the calculator spreadsheet. Data can be transferred manually, or you may wish to download a CSV file to copy (Cells F2-30) and paste information into the worksheet (Cells B20-47). Click on the Download Results as a CSV file.

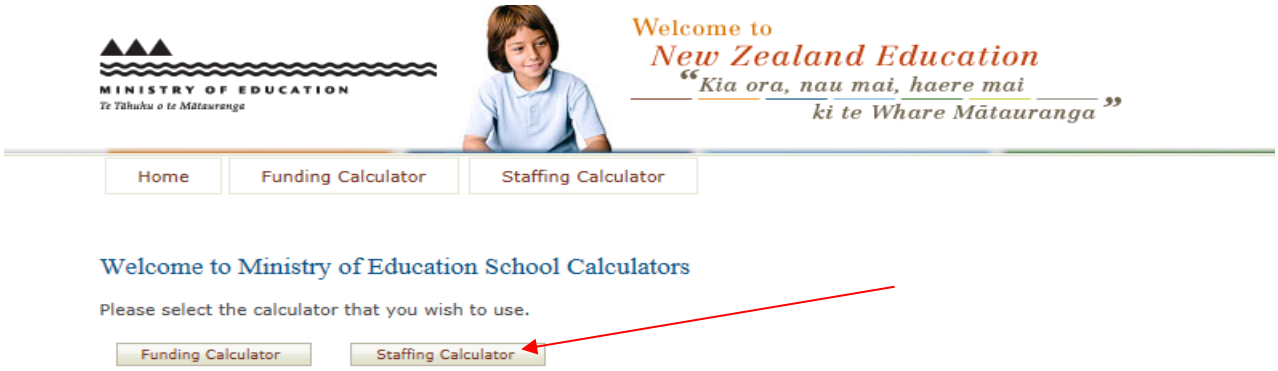


STEP SIX

- Having completed the first calculation, you should click on ‘Edit Roll Input Data”
- Repeating steps 4-5, this time **include your Trades Academy (STP) students** in your regular roll and enter STP FTE as 0.0. Click 'Continue' when the '**Not all STP rolls have been entered. Please amend rolls or click 'Continue' to proceed to calculation**' message appears
- This will generate your total operational grant funding if your Trades Academy students were counted on your regular roll (i.e. if they weren’t participating in the STP/Trades Academy programme)
- Upon completing Steps 4-5 again, the data from the revised ‘Estimated Annual Entitlement’ should be entered into **column C, cells 20-47** of the calculator spreadsheet. Data can be transferred manually, or you may wish to download a CSV file to copy (Cells F2-30) and paste information into the worksheet

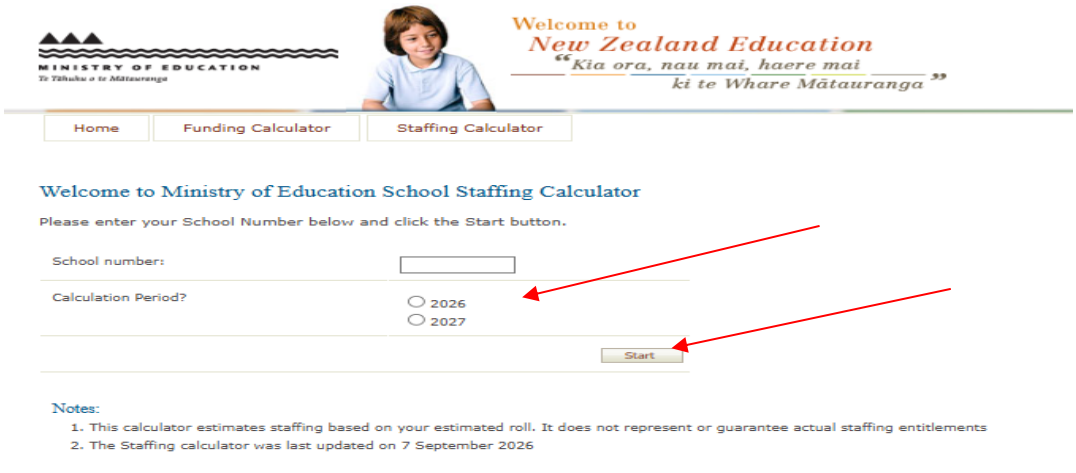
STEP SEVEN – STAFFING ENTITLEMENT CALCULATIONS

- Click on the Staffing Calculator link



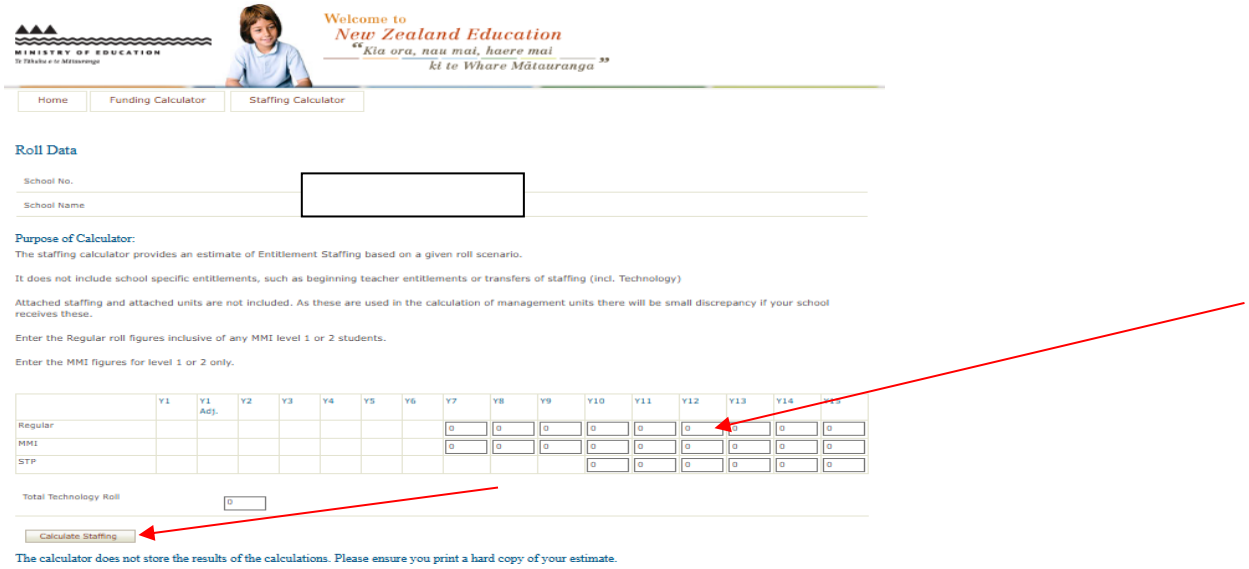
STEP EIGHT

- Enter your school’s ID number and select the relevant year (align with year chosen to calculate indicative funding), and then click ‘start’



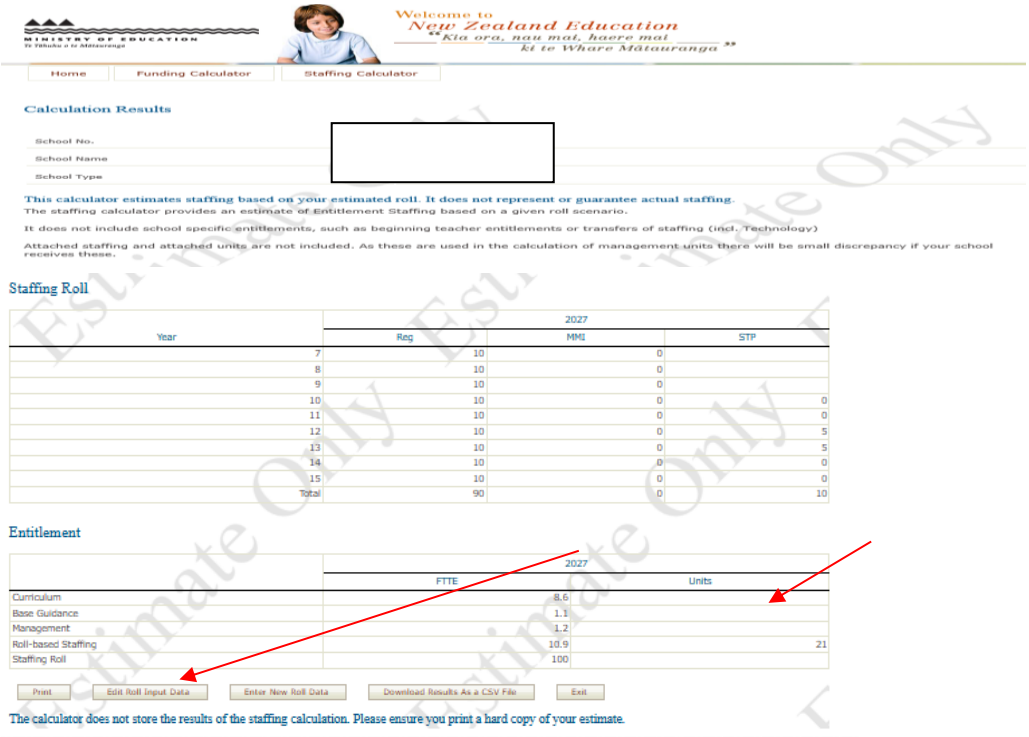
STEP NINE

- After pressing start, you will be requested to add your schools roll data
- The data requested will be dependent on your school type (Year levels and MLP/MMI)
- For the first calculation, enter your regular year level data excluding STP students, counting your **STP students (headcount)** separately in the STP row (at each applicable year level). Once all data has been entered click 'calculate staffing'



STEP TEN

- After clicking on 'calculate staffing', the calculator will generate the estimate staffing entitlement for the roll entered in the previous screen (numbers below are based on example roll). Data from the 'FTTE' and 'Units' column should be entered into **column F, cells 5-7 and 9** of the calculator spreadsheet (cells highlighted yellow)
- Data can be transferred manually



STEP ELEVEN

- Having completed the first staffing calculation, you should click on 'Edit Roll Input Data" repeating steps 9-10
- This time **include your STP students** in your regular roll (removing the students from the STP row). This will generate the estimate staffing entitlement, if your STP/Trades Academy students weren't participating in the STP/Trades Academy programme and were full-time in school/kura)
- Upon completing Steps 9-10 again, the data from the 'FTTE' and 'Units' column should be entered into **column G, cells 5-7 and 9** of the calculator spreadsheet (cells highlighted yellow)
- Data can be transferred manually

STEP TWELVE

Once all data has been transferred to the staffing/funding calculator worksheet, the worksheet will identify the following school/kura indicative information for the current or calculated year:

- Your total Trades Academy (STP) FTE **(Cell B3)**
- Your total estimate operational funding including STP funding **(Cell B48)**
- Your total estimate operational funding if your STP students were on the regular roll (not participating in the STP/Trades Academy) **(Cell C48)**
- The total variance (estimate) in operational funding if your STP students are reported as STP FTE or reported on your regular roll (i.e. the additional funding generated from STP participation) **(Cell D48)**
- Your estimate staffing entitlements if STP students are reduced from your regular entitlements **(Cells F5-F11)**
- Your estimate staffing entitlements if STP students were counted as regular students and included in your total roll used to calculate staffing entitlement **(Cells G5-G11)**
- The total variance in staffing entitlement by having students participate in the STP/Trades Academy programme **(Cells H5-H11)**
- Your total estimated staffing costs to support reduced entitlements **(CELL H12)** and total surplus funding **(CELL D48)** to support the **Cell H12** figure. The staffing salary value can be edited within **Cell G12**.
- **Cells H25-H27** provides an indicative impact assessment summary
- MMA and SMA impacts are expected to be minimal, please refer to the modelling case studies below for indicative effects

Please refer to the school/kura modelling work found below for further guidance and to verify your working (assessing against similar school types).

For further guidance in how to utilise your schools STP funding, please refer to the FAQ sections above.

If you require further guidance regarding the working instructions or require additional support from the Ministry, please contact trades.academy@education.govt.nz.

7. STP/Trades Academy – funding and staffing financial modelling examples

The modelling examples included in this section should be used to provide guidance to schools/kura and other participating stakeholders in the STP/Trades Academy programme. The modelling identifies the wide range of indicative effects and benefits of the STP funding model for schools/kura. It presents a direct comparison of STP involvement vs. if the STP students were reported as regular full-time students. Schools/kura should follow the steps in section 6 above to complete their own indicative modelling assessment, noting there are many variables that will effect a school/kura's own assessment.

Five schools have been chosen as a sample, reflecting the range of schools participating in STP/Trades Academy programmes, covering a range of size, Equity Index groups and urban/rural etc. All data used is based on the 2027 provisional rolls and is based on full year participation. Calculations shown do not reflect if a schools staffing is being supported by the Guaranteed Minimum Formula Staffing (provisional staffing entitlement). GMFS support would mean staffing reductions indicated would not be applicable (resulting in greater surplus).

Guidance for Using Modelling Examples

The detail below outlines how the key findings within the data can be identified, namely roll change, staffing impact and financial impact (GST exclusive).

Funding / Staffing	STP Students not included in Regular Roll	STP Students included in Regular Roll	Variance (Additional/Reduced Funding/Staffing etc)
ROLL INFORMATION			
Regular Roll	437	510	-73
STP/TA Students	73	0	73
SCHOOL ANNUAL FUNDING - GST EXCLUSIVE MODELLING ASSESSMENT			
Base Funding	$152,109.96	$133,541.36	$18,568.60
Y7-Y10	$390,275.06	$390,275.06	$0.00
Y11-Y15	$124,101.06	$221,513.72	-$97,412.66
Vandalism	$6,856.53	$8,001.90	-$1,145.37
Equity Funding	$232,518.96	$271,360.80	-$38,841.84
Support for Inclusion Funding	$35,716.32	$41,429.28	-$5,712.96
Career Info Grant	$8,211.68	$10,415.56	-$2,203.88
ICT Funding	$24,018.64	$27,007.28	-$2,988.64
Arts Co-ordinator	$0.00	$0.00	$0.00
Star Funding	$37,951.60	$50,320.00	-$12,368.40
Targeted Funding for Isolation (TFI)	$0.00	$0.00	$0.00
Funding In Lieu Of Donations	$73,971.00	$86,327.68	-$12,356.68
Cleaners, Caretakers & Groundstaff	$0.00	$0.00	$0.00
Kiwisport Y1 - Y8	$2,656.48	$2,656.48	$0.00
Kiwisport Y9 - Y13+	$7,917.92	$10,042.96	-$2,125.04
Risk Management	$0.00	$0.00	$0.00
Relieving Teachers	$125,262.28	$139,862.28	-$14,600.00
Secondary Tertiary Programmes	$640,200.00	$0.00	$640,200.00
Property Maintenance	$112,656.00	$112,656.00	$0.00
Heat, Light, Water	$120,895.80	$120,895.80	$0.00
Total	**$2,095,319.29**	**$1,611,706.16**	**$469,013.13**
STAFFING CALCULATIONS (MMA/SMA Excluded)			
Curriculum	25.5	29.10	3.60
Base Guidance	2.30	2.30	0.00
Management	2.80	3.20	0.40
Entitlement	30.60	34.60	4.00
Units	46	51	5
Estimated Total Cost to Support Staffing (est 1FTTE = $88,000, Unit = $5,000)			**$377,000.00**
OVERALL IMPACT ASSESSMENT			
Additional Operation Funding (after allowing for operational grant costs)			$469,013.13
Estimated Total Cost to Support Staffing			$377,000.00
Total Funding for Other Uses (Surplus resourcing)			**$92,013.13**

STP Students Reported – meaning all Trades Academy/STP students who are reported within the March Roll return separately (headcount)

Operational Funding - this shows the difference in operational funding received from having STP students (i.e. the reductions in regular operational grant amounts and the offsetting STP total)

This total shows the additional **operational funding the school has available for other uses** (if all reduced regular operational grants are replaced like for like)

Staffing Entitlements - This shows the reduction in entitlement/units if students are not counted in the regular roll

This is the total indicative value of the **staffing reduction,** if the school were to use STP cash funding to replace entitlement/unit reductions (this is the school's choice)

Overall Impacts - This shows a summary of the calculations above, with the final figure showing the indicative funding available for other uses (after the maximum operational funding and staffing costs are accounted for)

Financial modelling example 1

- EQI above average band school (Y7-Y15) with a roll of 510 students, including 73 Year 11-13 STP students (32 x Y11, 37 x Y12 and 4 x Y13) who are predominantly tertiary based 1 day per week. School has a total 58.2 STP FTE (72 @ 0.2 FTE and 1 @ 0.4 FTE).
- School receives $640,200 per annum for its 73 STP students, this covers reduced regular operation funding and reduced staffing entitlements (the assessment below replaces like for like, although it is noted these students will only be in school 4 days per week).
- Overall, school is approximately $92,000 better off financially.

Funding / Staffing	STP Students not included in Regular Roll	STP Students included in Regular Roll	Variance (Additional/Reduced Funding/Staffing etc)
ROLL INFORMATION			
Regular Roll	437	510	-73
STP/TA Students	73	0	73
SCHOOL ANNUAL FUNDING - GST EXCLUSIVE MODELLING ASSESSMENT			
Base Funding	$152,109.96	$133,541.36	$18,568.60
Y7-Y10	$390,275.06	$390,275.06	$0.00
Y11-Y15	$124,101.06	$221,513.72	-$97,412.66
Vandalism	$6,856.53	$8,001.90	-$1,145.37
Equity Funding	$232,518.96	$271,360.80	-$38,841.84
Support for Inclusion Funding	$35,716.32	$41,429.28	-$5,712.96
Career Info Grant	$8,211.68	$10,415.56	-$2,203.88
ICT Funding	$24,018.64	$27,007.28	-$2,988.64
Arts Co-ordinator	$0.00	$0.00	$0.00
Star Funding	$37,951.60	$50,320.00	-$12,368.40
Targeted Funding for Isolation (TFI)	$0.00	$0.00	$0.00
Funding In Lieu Of Donations	$73,971.00	$86,327.68	-$12,356.68
Cleaners, Caretakers & Groundstaff	$0.00	$0.00	$0.00
Kiwisport Y1 - Y8	$2,656.48	$2,656.48	$0.00
Kiwisport Y9 - Y13+	$7,917.92	$10,042.96	-$2,125.04
Risk Management	$0.00	$0.00	$0.00
Relieving Teachers	$125,262.28	$139,862.28	-$14,600.00
Secondary Tertiary Programmes	$640,200.00	$0.00	$640,200.00
Property Maintenance	$112,656.00	$112,656.00	$0.00
Heat, Light, Water	$120,895.80	$120,895.80	$0.00
Total	**$2,095,319.29**	**$1,611,706.16**	**$469,013.13**
STAFFING CALCULATIONS (MMA/SMA Excluded)			
Curriculum	25.5	29.10	3.60
Base Guidance	2.30	2.30	0.00
Management	2.80	3.20	0.40
Entitlement	30.60	34.60	4.00
Units	46	51	5
Estimated Total Cost to Support Staffing (est 1FTTE = $88,000, Unit = $5,000)			**$377,000.00**
OVERALL IMPACT ASSESSMENT			
Additional Operation Funding (after allowing for operational grant costs)			$469,013.13
Estimated Total Cost to Support Staffing			$377,000.00
Total Funding for Other Uses (Surplus resourcing)			**$92,013.13**

Financial modelling example 2

- EQI many band school (Y9-Y15) with a roll of 323 students, including 30 Year 11/12/13 STP students (Y11-3, Y12-24, Y13-3) who are tertiary based 1 day per week (i.e. are in school 4 days per week). Hence school has 24.0 STP FTE.
- School receives $264,000 per annum for its 30 STP students, this covers reduced regular operation funding and reduced staffing entitlements (the assessment below replaces like for like, although it is noted these students will only be in school 4 days per week).
- Overall, school is approximately $1,500 better off financially.

Funding / Staffing	STP Students not included in Regular Roll	STP Students included in Regular Roll	Variance (Additional/Reduced Funding/Staffing etc)
ROLL INFORMATION			
Regular Roll	293	323	-30
STP/TA Students	30	0	30
SCHOOL ANNUAL FUNDING - GST EXCLUSIVE MODELLING ASSESSMENT			
Base Funding	$144,700.76	$143,478.52	$1,222.24
Y9-Y10	$165,248.03	$165,248.03	$0.00
Y11-Y15	$208,169.52	$248,202.12	-$40,032.60
Vandalism	$2,754.20	$3,036.20	-$282.00
Equity Funding	$234,599.24	$258,619.64	-$24,020.40
Support for Inclusion Funding	$28,932.72	$31,739.80	-$2,807.08
Career Info Grant	$10,867.36	$11,980.08	-$1,112.72
ICT Funding	$18,123.28	$19,351.52	-$1,228.24
Arts Co-ordinator	$0.00	$0.00	$0.00
Star Funding	$48,625.68	$53,708.60	-$5,082.92
Targeted Funding for Isolation (TFI)	$0.00	$0.00	$0.00
Funding In Lieu Of Donations	$49,596.12	$54,674.20	-$5,078.08
Cleaners, Caretakers & Groundstaff	$0.00	$0.00	$0.00
Kiwisport Y1 - Y8	$0.00	$0.00	$0.00
Kiwisport Y9 - Y13+	$8,529.24	$9,402.52	-$873.28
Risk Management	$0.00	$0.00	$0.00
Relieving Teachers	$97,583.04	$103,583.04	-$6,000.00
Secondary Tertiary Programmes	$264,000.00	$0.00	$264,000.00
Property Maintenance	$81,331.00	$81,331.00	$0.00
Heat, Light, Water	$43,992.04	$43,992.04	$0.00
Total	**$1,413,052.23**	**$1,228,347.31**	**$178,704.92**
STAFFING CALCULATIONS (MMA/SMA Excluded)			
Curriculum	19.90	21.60	1.70
Base Guidance	2.30	2.30	0.00
Management	2.80	3.00	0.20
Entitlement	25.00	26.90	1.90
Units	39	41	2
Estimated Total Cost to Support Staffing (est 1FTTE = $88,000, Unit = $5,000)			**$177,200.00**
OVERALL IMPACT ASSESSMENT			
Additional Operation Funding (after allowing for operational grant costs)			$178,704.92
Estimated Total Cost to Support Staffing			$177,200.00
Total Funding for Other Uses (Surplus resourcing)			**$1,504.92**

Financial modelling example 3

- EQI most band full Māori immersion kura (Y1-Y15) with a roll of 256 students, including 10 STP students (Y11 and Y12) who are tertiary based 1 day per week (kura 4 days per week). Hence kura has 8.0 STP FTE.
- Kura receives $88,000 per annum for its 10 STP students, this covers reduced regular operation funding and reduced staffing entitlements (the assessment below replaces like for like, although it is noted these students will only be in kura 4 days per week).
- Overall, school is approximately $8,375 worse off if replacing staff in full and covering reduced operational funding including MMI/MLP funding. **School receives additional MOE top up payment to offset this adverse effect as per the commitment made to small/area/kura, if the kura's staffing is based on its actual roll (if provisional, it is likely there will be surplus position as reduced staffing entitlement will not apply)**.

Funding / Staffing	STP Students not included in Regular Roll	STP Students included in Regular Roll	Variance (Additional/Reduced Funding/Staffing etc)
ROLL INFORMATION			
Regular Roll	246	256	-10
STP/TA Students	10	0	10
SCHOOL ANNUAL FUNDING - GST EXCLUSIVE MODELLING ASSESSMENT			
Base Funding	$160,507.48	$160,398.20	$109.28
Y1-Y10	$197,628.11	$197,628.11	$0.00
Y11-Y15	$66,721.00	$80,065.20	-$13,344.20
MLP Level 1	$542,782.61	$565,304.71	-$22,522.10
Vandalism	$754.33	$785.63	-$31.30
Equity Funding	$222,274.32	$231,497.28	-$9,222.96
Support for Inclusion Funding	$25,739.60	$26,744.72	-$1,005.12
Career Info Grant	$3,617.12	$4,019.00	-$401.88
ICT Funding	$15,994.40	$16,403.84	-$409.44
Arts Co-ordinator	$0.00	$0.00	$0.00
Star Funding	$30,666.12	$32,360.40	-$1,694.28
Targeted Funding for Isolation (TFI)	$6,949.96	$6,949.96	$0.00
Funding In Lieu Of Donations	$40,286.24	$41,978.96	-$1,692.72
Cleaners, Caretakers & Groundstaff	$0.00	$0.00	$0.00
Kiwisport Y1 - Y8	$2,431.12	$2,431.12	$0.00
Kiwisport Y9 - Y13+	$2,619.92	$2,911.00	-$291.08
Risk Management	-$3,142.64	-$3,273.04	$130.40
Relieving Teachers	$96,387.60	$96,387.60	-$2,000.00
Secondary Tertiary Programmes	$88,000.00	$0.00	$88,000.00
Property Maintenance	$43,357.00	$43,357.00	$0.00
Heat, Light, Water	$32,598.84	$32,598.84	$0.00
Total	**$1,576,173.13**	**$1,538,548.53**	**$35,624.60**
STAFFING CALCULATIONS (MMA/SMA Excluded)			
Curriculum	17.90	18.40	0.50
Base Guidance	1.30	1.30	0.00
Management	2.10	2.10	0.00
Entitlement	21.30	21.80	0.50
Units	30	30	0
Estimated Total Cost to Support Staffing (est 1FTTE = $88,000, Unit = $5,000)			**$44,000.00**
OVERALL IMPACT ASSESSMENT			
Additional Operation Funding (after allowing for operational grant costs)			$35,624.60
Estimated Total Cost to Support Staffing			$44,000.00
Total Funding for Other Uses (Surplus resourcing)			-$8,375.40

Modelling Example 4

- EQI above average band area school with a roll of 132 students, including 4 Year 12/13 STP students who are tertiary based 1 day per week (school 4 days per week). Hence school has 3.2 STP FTE.
- School receives $35,200 per annum for its 4 STP students, this covers reduced regular operation funding and reduced staffing entitlements (the assessment below replaces like for like, although it is noted these students will only be in school 4 days per week).
- Overall, school is approximately $2,200 better off financially after covering staffing and other operational costs.

Funding / Staffing	STP Students not included in Regular Roll	STP Students included in Regular Roll	Variance (Additional/Reduced Funding/Staffing etc)
ROLL INFORMATION			
Regular Roll	128	132	-4
STP/TA Students	4	0	4
SCHOOL ANNUAL FUNDING - GST EXCLUSIVE MODELLING ASSESSMENT			
Base Funding	$160,507.48	$160,507.48	$0.00
Y1-Y6	$54,867.42	$54,867.42	$0.00
Y7-Y8	$25,362.48	$25,362.48	$0.00
Y9-Y10	$14,474.28	$14,474.28	$0.00
Y11-Y15	$33,360.50	$41,367.02	-$8,006.52
Vandalism	$372.47	$391.25	-$18.78
Equity Funding	$46,645.60	$48,997.52	-$2,351.92
Support for Inclusion Funding	$9,881.20	$10,302.96	-$421.76
Career Info Grant	$984.20	$1,143.80	-$159.60
ICT Funding	$10,999.76	$11,245.36	-$245.60
Arts Co-ordinator	$0.00	$0.00	$0.00
Star Funding	$24,103.24	$27,446.92	-$3,343.68
Targeted Funding for Isolation (TFI)	$9,530.68	$9,530.68	$0.00
Funding In Lieu Of Donations	$19,466.04	$20,481.68	-$1,015.64
Cleaners, Caretakers & Groundstaff	$0.00	$0.00	$0.00
Kiwisport Y1 - Y8	$1,320.20	$1,320.20	$0.00
Kiwisport Y9 - Y13+	$1,077.08	$1,251.72	-$174.64
Risk Management	-$1,551.76	-$1,630.00	$78.24
Relieving Teachers	$51,577.00	$51,577.00	-$800.00
Secondary Tertiary Programmes	$52,800.00	$0.00	$52,800.00
Property Maintenance	$53,834.00	$53,834.00	$0.00
Heat, Light, Water	$69,106.28	$69,106.28	$0.00
Total	**$638,718.15**	**$601,578.05**	**$36,340.10**
STAFFING CALCULATIONS (MMA/SMA Excluded)			
Curriculum	9.30	9.50	0.20
Base Guidance	0.80	0.80	0.00
Management	1.30	1.30	0.00
Entitlement	11.40	11.60	0.20
Units	16	17	1
Estimated Total Cost to Support Staffing (est 1FTTE = $88,000, Unit = $5,000)			**$22,600.00**
OVERALL IMPACT ASSESSMENT			
Additional Operation Funding (after allowing for operational grant costs)			$36,340.10
Estimated Total Cost to Support Staffing			$22,600.00
Total Funding for Other Uses			$13,740.10

Modelling Example 5

- EQI above average band school (Y7-Y15) with a roll of 172 students, including 16 Year 11-13 STP students (7 x Y11, 7 x Y12 and 2 x Y13) who are predominantly tertiary based 1 day per week). School has a total 12.8 STP FTE.
- School receives $140,800 per annum for its 16 STP students, this covers reduced regular operation funding, and reduced staffing entitlements (the assessment below replaces like for like, although it is noted these students will only be in school 4 days per week).
- Overall, school is approximately $3,390 better off financially.

Funding / Staffing	STP Students not included in Regular Roll	STP Students included in Regular Roll	Variance (Additional/Reduced Funding/Staffing etc)
ROLL INFORMATION			
Regular Roll	644	656	-12
STP/TA Students	12	0	12
SCHOOL ANNUAL FUNDING - GST EXCLUSIVE MODELLING ASSESSMENT			
Base Funding	$176,583.24	$176,583.24	$0.00
Y9-Y10	$134,123.15	$134,123.15	$0.00
Y11-Y15	$49,373.54	$70,724.26	-$21,350.72
Vandalism	$488.28	$538.36	-$50.08
Equity Funding	$110,198.40	$121,500.80	-$11,302.40
Support for Inclusion Funding	$15,277.44	$16,688.80	-$1,411.36
Career Info Grant	$3,224.32	$3,779.04	-$554.72
ICT Funding	$12,514.52	$13,169.56	-$655.04
Arts Co-ordinator	$0.00	$0.00	$0.00
Star Funding	$28,463.52	$31,174.40	-$2,710.88
Targeted Funding for Isolation (TFI)	$6,646.36	$6,646.36	$0.00
Funding In Lieu Of Donations	$26,406.12	$29,114.44	-$2,708.32
Cleaners, Caretakers & Groundstaff	$0.00	$0.00	$0.00
Kiwisport Y1 - Y8	$1,014.32	$1,014.32	$0.00
Kiwisport Y9 - Y13+	$2,707.24	$3,173.00	-$465.76
Risk Management	$0.00	$0.00	$0.00
Relieving Teachers	$60,147.48	$60,147.48	-$3,200.00
Secondary Tertiary Programmes	$140,800.00	$0.00	$140,800.00
Property Maintenance	$60,731.00	$60,731.00	$0.00
Heat, Light, Water	$77,538.76	$77,538.76	$0.00
Total	**$906,237.69**	**$806,646.97**	**$96,390.72**
STAFFING CALCULATIONS (MMA/SMA Excluded)			
Curriculum	11.80	12.60	0.80
Base Guidance	1.40	1.40	0.00
Management	1.50	1.70	0.20
Entitlement	14.70	15.70	1.00
Units	26	27	1
Estimated Total Cost to Support Staffing (est 1FTTE = $88,000, Unit = $5,000)			**$93,000.00**
OVERALL IMPACT ASSESSMENT			
Additional Operation Funding (after allowing for operational grant costs)			$96,390.72
Estimated Total Cost to Support Staffing			$93,000.00
Total Funding for Other Uses (Surplus resourcing)			$3,390.72

Te Tāhuhu o
te Mātauranga
Ministry of Education

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